

THE SCHOOL'S COMMITMENT

This booklet is compiled in order to provide both the students of *Jesus Is Lord Christian School* and their parents with necessary information. This information is given to ensure the student's maximum performance. All the guidelines are created by considering both the needs of the student and the vision the Lord has given us for this school.

Jesus Is Lord Christian School serves the Christian community. Excellent college preparation is provided, along with Christian morals.

It is very important that both the parents and the students respect the school rules. Your cooperation in this area will allow us to maintain the kind of orderly environment that facilitates learning. Parents must motivate and encourage their children to strive for excellence.

It is our goal to develop within the student's talents and personality, an individual who is articulate, knowledgeable, and of good Christian character. We are equipped with very capable Christian teachers, an excellent curriculum, and supporting materials. **However, without Christian principles being first taught at home, it is impossible for us to reinforce them at school.**

We are here to help you raise your children in the knowledge of the Lord, but we cannot do the job for you. Please be aware of any negative influences in your children's lives, such as the shows they watch on television, the music they listen to, the video games they play, and the friends they have. Many cartoons and video games are very violent,

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especially the newer ones. Violent television programs and video games cause children to be aggressive with each other. Also, many present day television programs glorify children, who are the bosses of their parents. This teaches children to be very disrespectful to their elders. These programs do not promote Christian values and will hinder your children's Christian walk. Video games cause many children to do poorly in school, because the classroom does not move as fast as the game. This change of pace often results in boredom for the children and causes them not to pay attention.

Basically, our children are a mirror image of everything that they see during their early years of learning. They become like what they are around. If you talk about the teachers or school in front of your children, make sure it is not negative, even if you have a disagreement. This negative attitude will be reflected in the children's work and attitude at school.

Biblical objective truth directs the learning at *Jesus Is Lord*, we reject relativism and secularism that accompany political, ideological or philosophical agendas. The Bible defines "family" in a narrow sense as the union of one man and one woman in matrimony which is normally blessed with one or several natural or adopted children. In a broad sense, this family also includes any others persons related by blood (the extended family). In keeping with God's original command to the first human couple to "be fruitful and multiply and fill the earth and subdue it," (Genesis 1:28) marriage is an irreplaceable role of male and female relations in reproducing the human race. We who are Christians believe that God's will for marriage can be derived from a careful examination of this scripture.

STATEMENT OF NON-DISCRIMINATION

Jesus is Lord Christian School admits students of any race, color, nationality, or ethnic origin to all rights, privileges, programs, and activities made available at *Jesus Is Lord Christian School*. It does not discriminate on the basis of race, color, nationality, or ethnic origin in administration of its educational policies, athletics, and other administered programs.

ADMISSIONS

The entire school (preschool-12th grade) is geared to an average intelligence. Students will not be accepted into *Jesus Is Lord Christian School* until we receive information from the previous school. Transcripts and achievement test scores must be submitted for any students, who are transferring into *Jesus Is Lord Christian School* from another school. The children's past grades and achievement test scores will be a determining factor in acceptance to the school. If test scores are not available, a date to test your children will be arranged. There is a \$10.00 charge for this test, and it must be paid the day of the test.

We are a Christian school. We are here to help the children of parents who are nurturing Christian children. We do not accept children who have been expelled, placed on probation, or are known to have caused trouble at another school. If children are withdrawn from our school for any reason other than moving out of the area, it is the school policy not to accept those children back into the school for the current school year without review. They may apply for the following school year and be re-tested in the fall to be considered for the appropriate grade.

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Student Name: _____

Grade: _____ School Year 2020 - 2021

APPLICABLE CHARGES

***Registration Fee**

\$75 for first child

\$35 for each additional child

(Due now and non-refundable) \$ _____

The registration fee is due immediately to guarantee a place for your children in the school.

***Book Fee** \$ _____

Tuition (monthly) \$ _____

Drop Off Time _____

Pick-Up Time _____

Total due by July 15th (Books) \$ _____

Total due by August 1st (Tuition) \$ _____

*One time charge. Additional readers will be billed throughout the year.

If you have any questions, please feel free to call the school office to discuss them.

**TUITION RATES AND FEES
2020 - 2021**

**Preschool & Kindergarten (3, 4, & 5 year old program)
Teaching session only (8:15 to 12:00)**

\$200/month (\$50/week)

\$125/month for each additional child in family

*All students enrolled into our three year old program must be three years old on or before October 1st. All students enrolled in our four year old program must be four years old on or before September 1st.

Pick up between 12:00 and 2:30

\$275/month (\$68.75/week)

\$150/month for each additional child

Grade School

\$225/month (2:30 Dismissal)

\$125/month for second child

\$110/month for third child

\$100/month for fourth child

\$ 90/month for fifth child

Please make sure that your children are picked up promptly after school. All children must be picked up by 2:30. We will allow a fifteen minute “grace period”; however, children picked up after 2:45 will be billed \$5 for every fifteen minute interval (ex. 2:46 – 3:00, \$5 – 3:01 – 3:15, \$10, etc.).

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*Preschool and kindergarten rates are separate from grade school rates. Where there are preschool and kindergarten students in a family with grade school students, the preschool and kindergarten rates are charged and the grade school rate is also charged.

For family rates to apply, children must be brothers and sisters, or parents must have legal court custody. Legal court papers must be signed by the judge and presented.

Tuition is paid on a monthly basis through a plan in which there are ten (10) payments per year. The first month's tuition is due no later than August 1st. The final month's tuition is due no later than May 1st. A late charge of \$10.00 will be billed to your account for all payments made after the first of the month. In cases of extreme hardship, it is important you call the school office to discuss this matter.

If you pay by the week, you will have four payments per month at the beginning of each week. A \$2 late fee will be added to your account after a payment is five days late.

All delinquent bills must be paid in full before your children may be registered for the new school year. Each bill is expected to be paid on time each month. All financial obligations must be met before children receive a final report card at the end of the year. Records will not be transferred to another school until the balance is paid in full.

We understand that it is a financial sacrifice to send your children to a Christian school such as ours. Knowing this, we endeavor to operate the school economically and efficiently, thereby limiting your cost as much as possible. We have fund raisers each year, and we do ask that all

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children participate since all children benefit from the lower tuition rates.

Other Charges (where applicable)

Test Fee We administer the Iowa Achievement Test to all children in the third through eleventh grades. This is an important and rather expensive test. The cost of approximately \$30.00 will be billed on the monthly invoice prior to the test.

Returned Checks There is a \$25.00 charge for all checks returned for insufficient funds.

Field Trips We plan several field trips throughout the year. The cost of these trips will vary, depending on where the children go and what they do. A fee for these trips will be charged at the time they are taken. The fee will include transportation and admission.

Late Fee A fee of \$10 will be applied to any school account that is not paid by the first of the month.

Books All book fees must be paid in full by the first of July for the upcoming school year. Please mail your check to the school at P.O. Box 639, Cheraw, SC 29520. **No books will be issued unless payment is made in advance.**

Health and Immunization

South Carolina state law requires one of the following proofs of immunization for all children three years of age or older who attend a registered/licensed daycare facility/school:

- a) A South Carolina Certificate of Immunization for daycare attendance
- b) A South Carolina Certificate of Immunization for school attendance
- c) A South Carolina Certificate of Exemption

All students must have the proper certificate, or they will not be allowed to attend.

If this is your children's first time in school at *Jesus Is Lord Christian School*, please submit this information to the school. If your children are transferring from another school, it is not necessary to send this information. It will be included in your children's records from the school they previously attended.

Birth Certificates and Social Security Cards

We must have a birth certificate and Social Security card for all children coming to school for the first time. Please bring this to the school office. We will copy it immediately and return it to you.

GENERAL INFORMATION

Student Drop Off/Pick Up

If you want your children to go home with other children or to be picked up by someone other than their usual ride, arrangements must be made before they come to school. Students are not permitted to call home to make arrangements. A note must be sent to the office, giving permission for your children to leave with another person. If you forget to send a note, you must call the school office, as we do not let the children go with anyone except a parent or their usual ride. In cases of divorce, the children should be picked up by the custodial parent, unless we are told otherwise.

When dropping your children off or picking your children up, please **do not park in the drive through in front of the building.** The drive through should not be blocked at any time. This is not considerate of the other parents who are trying to drop their children off at the front door. If you want to bring your children into the building, you must pull in the second drive and park in one of the spaces provided. During dismissal, please do not pass other vehicles as this could be very dangerous.

Preschool Information

General information is provided in this handbook. A separate preschool handbook will be provided upon registration.

All parents of students in the preschool through kindergarten classes are asked to send in a change of clothes for your children. Children in this age bracket are known to have occasional accidents.

A “nap bucket” is required for all children in the preschool and kindergarten program that are not picked up at 12:00. A clear plastic container, approximately 25”x 15” x 8,” needs to be provided to accommodate a kindermat covered with a body sized pillow case, a crib sized pillow, and a small blanket. A slightly larger container may be used, if needed. They will need to bring this “nap bucket” to school with them the first day. This “nap bucket” will eliminate any germs being spread. The containers will be sent home monthly for laundering of nap items. Please put the mats back in the cover before returning them to school the following school day.

All children attending *Jesus Is Lord Christian School* must be fully potty-trained. Please make sure your children are able to take their clothes on and off in the bathroom without help. Many clothes are very cute but are also difficult for the children to handle in the bathroom.

Attendance

All kindergarten through sixth grade students must be in their class by 8:15. Any children reporting to class after that time will be counted tardy.

Regular attendance is important for children. When children are absent, they miss important material being taught. Such breaks in continuity will make it difficult for the children to keep up with the work.

We realize there may be occasions when children must be absent for unavoidable reasons. However, we encourage parents to recognize the importance of limiting absences to only those which are truly necessary.

Children must be in school until their lunchtime to be considered present a half day. Children may be excused early only for important circumstances. If children leave early (between lunch and 2:30), they will be marked absent for half a day. Children in kindergarten through eighth grades may not have more than ten unexcused absences in any given year. Absences due to illness (when accompanied by a doctor's slip) or a death in the immediate family will be considered excused. These will not count towards the ten day limit.

If children have more than ten unexcused absences, it will result in possible failure of their grade. Please do not take this as a license to send sick children to school. In any case, a written excuse must be sent to the school office when

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the children return to school following any absence. We ask that whenever possible, you plan ahead by scheduling your children's visits to the dentist or doctor on scheduled days off or after school.

If you have a sick child, please keep him at home out of consideration for the other children and the staff. Anytime children have a fever or an upset stomach, please keep them at home or you will be called to pick them up. If your children wake up with a fever, please do not give them a fever reducer and send them to school. After the fever reducer wears off, children will most likely still have a fever and will be contagious to anyone with whom they come in contact. If children do not have definite symptoms of an illness and you decide to send them to school, please call the school office and inform us of the children's possible illness, and the teacher will closely monitor the children during the day. We will contact you if the children's condition becomes worse.

A CHILD MUST BE 24 HOURS WITHOUT A FEVER BEFORE RETURNING TO SCHOOL.

If children must be given medication during the day, please send complete instructions to the teacher. All medication will be kept in the school office for the safety of the children. Refrigeration is available, should it be required, for any medicines. All prescriptions must be sent in the original bottle with complete instructions. If there is any question that we cannot clear up with the parent, the medication will not be given.

Inclement Weather

Jesus Is Lord Christian School operates on the Chesterfield public school schedule for delays and closings due to weather.

Academic Grade Scale

Your children will bring home their graded papers in a folder each week. The purpose of this folder is to show you the progress your children are making. This will give you time to go over problem areas, one-on-one, with your children each week. This will reinforce material taught at school before they learn more information. Report cards for the first through eighth grades go out on a nine week basis. The grade scale is as follows:

A = 100 - 95

C = 87 - 78

B = 94 - 88

D = 77 - 70

F = Below 70

***All grade school students must have at least a “C” average in math to go on to the next level of math.**

Student Conduct

We will not tolerate attitudes of disrespect, disobedience, or rebellion. Any social media is disrespectful or degrading to the school or any of its students, will be grounds for expulsion. **If at any time the school administration feels either the children or the parents are**

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not in harmony with the school, the parents will be asked to withdraw their children. Please remember your children are not the only children at school, and all rules are made for all children.

A conduct grade is given every report period that reflects the children's conduct for the nine week period. A point scale ranging from one – ten points is used as a merit scale. You will be given a point sheet to go over with your children before school starts. If the conduct grade is below an 88, they will not be eligible for honor roll that nine weeks. Honor roll denotes children of honorable character and is reserved for children that have all grades of 88 and above. If a student receives below 70 in conduct, this will be grounds for expulsion based upon the decision of the school.

Only students who have a conduct grade of an 88 or above during the past nine week period will be eligible for any field trips taken by their class. If children are not allowed to go on a field trip, we require that you send them to school. This will count as an unexcused absence if they are not at school. Any child not sent to school will have to miss the next field trip as well. Children do not learn from their mistakes if they are allowed to stay at home and have fun instead of going to school and working while the other students go on their trip. Usually, if a child has to stay back at the school one time, the unacceptable behavior will not happen again.

Appearance

Boys' hair must be neat and out of their eyes. Girls' hair must be neatly groomed. If hair is colored, it must be within the student's natural hair color (shade lighter or darker). No extreme cuts or colors are accepted. Any

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student who comes to school with an unacceptable haircut or color will be asked to have it corrected the same day after school. If not corrected that day, the child will not be allowed to attend class until it is corrected.

While it is not possible to define everything that would be considered unacceptable, we have listed some specific clothing guidelines below. The important thing is to remember your children should be dressed neatly and modestly.

Monogrammed school shirts are required for all students in the fifth through eighth grades. Shirts may be ordered through the school office. While not mandatory, monogrammed school shirts may be worn by students in the preschool – fourth grades. Make sure all school shirts meet the dress code (not tight and not showing any mid-drift when arms are raised above the head). You should periodically check your children's shirts to be sure they are long enough. Children grow very quickly, and what fits them in September probably will not fit them in March. School shirts are ordered in the summer and before Christmas break.

Please make sure your children are neat and clean before coming to school. Children, just like adults, feel better about themselves when they are neat and clean. This will affect their performance in school and instill in them the importance of a disciplined lifestyle. Tattoos are not allowed. Pants should not have holes in the knees, but should be neatly patched. Pants must be worn around the waist, not around the hips, which is presently in style. No oversized or undersized clothing may be worn. Shorts are permitted through the eighth grade for boys, but they must be of modest length (within two inches of the knee). Girls are not allowed to wear shorts in the seventh - eighth grades.

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However, they may wear capris and flood pants. Girls in the fifth and sixth grades may wear shorts; however, they must be within two inches of the knee.

Pants must be loose fitting. Boys nor girls are permitted to wear bike pants. Spandex or tight fitting clothes of any type are not permitted. No leather or vinyl pants may be worn. Bandannas are not permitted. Nothing with a confederate flag may be worn.

Girls in the first through eighth grades are not permitted to wear skirts that come above the middle of the knee. They are permitted to wear split skirts, as long as the split is not higher than two inches above the knee. If your daughter wears a dress or skirt and she wants to play on the playground equipment, she needs to wear a pair of shorts underneath. Wrap around skirts are permitted as long as they do not have a split. Shirts that come only to the waist are not permitted. Also, tank tops, body shirts, or see-through clothing are not permitted.

No more than two earrings are permitted in each ear. No body piercing is allowed with the exception of the bottom lobe of the ear.

Boys are not permitted to wear earrings.

All shoes must have backs on them. Shoes must be worn at all times. Heels cannot be more than 2”.

Children imitate what they wear. Jesus is our “Super Hero,” and He is the One our children should imitate. Tee shirts designed to be worn as underwear may not be worn as outerwear. Shirts with professional ball players’ names on

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them are not allowed. If any child comes to school wearing a shirt that does not conform to these standards, a note will be sent home that day asking that it not be worn again. As always, the school reserves the right to ban any extremes in clothing or hairstyles. If the garment is offensive, the child will be required to change before attending class.

A child's identity should come from his relationship with Jesus and his parents, not his hair or his clothes. We have found, by experience, boys/girls will act like boys/girls if they have a boy's/girl's haircut and wear boy's/girl's clothes.

Buttons, pins, etc. of rock music or the like are not permitted. No electronics of any kind are permitted on school property (including field trips). Cell phones are not permitted. Any unacceptable items will be taken and kept by the school.

No toys may be brought to school unless the teacher gives permission ahead of time. No baseballs or softballs are permitted. Only soft rubber or tennis balls are permitted. If toys or hard balls are brought to school, they will be kept by the teacher until the end of the day.

Lunch Contents

Since *Jesus Is Lord Christian School* does not prepare meals, your children must bring their lunch to school in the morning. If your children forget to bring lunch, please bring it to the office, and we will make sure they receive it on time.

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If your children forget to bring a lunch, and you cannot be reached or cannot bring their lunch to school, we will provide a lunch bucket for your children. There is a \$2.00 fee for this, which will be charged to your account. Please note this service is provided only for emergencies. We will order lunch from a local restaurant every other Friday, and a parent volunteer will cook for their child's class the alternate Friday. A note is sent home in the middle of the week to notify parents of what we will serve that particular week.

All children are expected to eat their lunch. Children are not permitted to have just chips and a drink for lunch. Many times "junk foods" or foods that are high in sugar content cause children to be hyperactive, hindering their performance for the rest of the day. Children that eat mostly "junk foods" have trouble with their stomachs. Please pack a nutritious lunch for your children that consist of a protein food and a fruit or vegetable. Only juice (no artificial drinks, must contain some fruit juice) or milk is permitted in the children's lunch.

Only foods prepared at home should be sent with the children. No hot fast foods may be brought to school at lunch time. Although this may be a treat for your child, other children in the class would be made to feel at a disadvantage. Fast foods left over from the previous night's meal at home may be sent in your child's lunch.

The lunch you send should be prepared and ready to eat or should require no more than heating. If you are sending an individual serving can, **take the "pop top" lid off at home.** Many times the lunch ends up on the floor because of these "pop tops." If you are sending in a pizza,

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the plastic wrap must be removed. Refrigeration for individual lunches is not available. All fruits that require peeling should be peeled at home. A microwave oven is available in the classroom for heating food. Please be sure any container you use is microwave-safe. The school will not be responsible for any containers that are ruined as a result of microwaving. Metal, foil, or plastic bags cannot be placed in a microwave oven. Please put your child's name on all microwave containers. Be sure to supply any eating utensils needed.

Chewing gum is not allowed. Candy should not be sent except on special occasions, and when enough is sent for the entire class.

Lunch Boxes/Book bags

Please make sure all lunch boxes, book bags, etc. do not have distasteful or violent characters on them.

Monthly Donations

Each teacher will assign a donation for each of the children in her class to bring to the school on a monthly basis. These donations are used by the children in your child's class. All of the children in the class benefit from all of the donations. This also helps the school to cut down on expenses so the money may be used in other areas.

SPECIAL ACTIVITIES

A continuing activity of the school is the collection of Campbell's and Tyson's company labels. Through a special program offered by the company, we are able to redeem these

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labels for school equipment. Please help us with this project by sending in the labels of both Campbell's and Tyson's products.

Another program we participate in is "Box Tops for Education." For every box top that is sent in, the school receives 10 cents.

We also participate in an environmental fundraising program. Simply send in empty laser and inkjet cartridges that are found in homes, businesses, hospitals, and schools for recycling. Aluminum cans are also collected. These are easy ways to help the school.

COMMUNICATION WITH THE SCHOOL

All conferences scheduled by the school must have all involved guardians present (both parents, etc.). All parents are welcome to visit the school during the operating hours. We do, however, request when possible, you call in advance and make an appointment for your visit. While it is not required, it will help us maintain an orderly atmosphere. It is required that all visitors stop by the office and sign in for the protection and safety of the children.

Please do not call any of the teachers at their homes, as they are asked not to discuss school business at home. Please do not ask them to violate this school policy. Also, we ask you do not call the teacher at home to attain information about homework assignments. It is the child's responsibility to write down such information during class. When not at school, the teachers want to spend time with their families just as you do. Please show courtesy in this area.

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If you need to discuss a matter with your child's teacher, call the office and make an appointment. The staff at *Jesus Is Lord Christian School* is always available to help in any way possible, but during the day their busy schedules cannot be interrupted without prior notice. Do not go to the classroom during the day, as this interrupts the whole class and takes the teacher's attention away from the children. If you have a question or a problem, go to the office.

We also request you do not ask a member of the staff to baby-sit for you. After a busy week with children, staff members need a break during weekends and other days off.

Notes and Letters to Parents

Every Wednesday a note will be sent home with the children regarding activities going on in the school, as well as a form to be completed for "Fun" Friday's lunch. This is a great way for you to keep up with what is going on in the school. Also, from time to time, the school will give notes or letters to children to take home to communicate important information regarding many different topics, such as disciplinary action, parental permission for a class trip, notification for special activities, etc. Please check with your children every day for such notes.

IN SUMMARY

Once again, we welcome you to *Jesus Is Lord Christian School*. We hope both parents and children will find their association with us to be a rewarding experience. Please pray for us daily to be in God's perfect will.

